

Baltimore Convention Center

Job Announcement

Office of Human Resources

Operations Aide

Please mail your completed City application or resume to:

Baltimore Convention Center
1 W. Pratt Street
Baltimore, MD 21201

DEPARTMENT: Client Services

SALARY: \$28,931

GRADE: 423

CLOSING DATE: 9/23/2016

POSITION DUTIES: An Operations Aide is responsible for custodial duties and the set-up and break-down of events. Must be available to work evenings, weekends, holidays, and any shift as assigned.

MINIMUM QUALIFICATIONS:

EDUCATION: High School Diploma or GED Certificate.

EXPERIENCE: One year of experience as a laborer.

SELECTION PROCESS: Only candidates who meet the minimum qualifications will be considered for this classification. Send cover letter, resume, and/or applications to the Director of Human Resources, Baltimore Convention Center, 1 W. Pratt Street, Baltimore, Maryland 21201 or to jobs@bccenter.org. **All applications/resumes must be in Human Resources by the closing date of 9/23/2016.**

Equal Opportunity Employer/Affirmative Action Employer